

OPPORTUNITIES AND RESOURCES FOR OHS STUDENTS

Orland High School students have a wide variety of resources to utilize throughout their high school career.

Below is a brief list:

- ✓ Dedicated and professional teachers with a top-quality educational support staff.
- ✓ An Instructional Media Center/Library for research, computer access, reading, and quiet study
- ✓ Educational counseling: college advising, scholarship exploration and financial aid opportunities.
- ✓ A large variety of Career Technical Education (CTE) classes including: A full auto shop*, wood and welding shops, Interior Design, Careers with Children etc. Students in our Agriculture, Retail Sales and Careers with Children classes all work for credits locally in the Orland community.
- ✓ Award winning agriculture teachers and an active and envied FFA program.
- ✓ Award winning fine arts teachers and a wide variety of electives (most in county*).
- ✓ An advanced and beginning music program with opportunities in musical performance, symphonic band, and voice training.
- ✓ A Career Center with career counseling and career exploration tools.
- ✓ The A.V.I.D (Advancement Via Individual Determination) program: an in-school academic support program that prepares students for college and life.
- ✓ 5 Advanced Placement Classes*.
- ✓ Student computer accounts with filtered/monitored Internet access.
- ✓ Access to competitive Sports teams including: Football, Soccer, Basketball, Baseball, Volleyball, Tennis, golf, swimming, and bowling* (in PE).
- ✓ Social events: dances, plays, back to school, Senior Project night, open house etc.
- ✓ Top notch clubs & organizations such as: Key Club, California Scholarship Federation, GATE, Spanish Club, Friday Night Live and many more!
- ✓ Teachers and paid instructional aides for pullout and after school tutoring.
- ✓ Drivers Education and “behind the wheel” Drivers Training program*.
- ✓ An opportunity to obtain a Work Permit and enter the workforce.

An * indicates a resource or class not found in any other school in Glenn County.

ORLAND HIGH SCHOOL GRADUATION REQUIREMENTS

40 units of English Instruction

1. Grade 9: English I (1 year, 10 units)
2. Grade 10: English II (1 year, 10 units)
3. Grade 11: English III (1 year, 10 units)
4. Grade 12: English IV (1 year, 10 units)
5. Identified ELD students may follow a 9th, 10th, 11th ELD sequence followed by an English class determined by the ELD coordinator

20-30 units of Science Instruction:

Natural Science Option (20 Units)

10 Units of Physical Science

1 year of *Physical Science, Chemistry, or Physics*

10 Units of Life Science

1 year of *Life Science or Biology*

Agricultural Science Option (30 Units)

10 Units of Agricultural Science 1

10 Units of Agricultural Science 2

10 Units of Animal or Plant Science

20 units of Mathematics Instruction: 10 units for each “one-year” class

Algebra IA, Algebra IB, or Algebra I, and Geometry, Algebra II

35 Units of Social Studies Instruction

1. Grade 9: Geography (1 semester, 5 units)
2. Grade 10: World History (1 year, 10 units)
3. Grade 11: U.S. History (1 year, 10 units)
4. Grade 12: Civics/Economics or Civics/Ag. Business (1 semester of each, 10 credits)

5 Units of Computer Literacy Instruction: a one semester “Technology” class is usually completed in Grade 9.

10 Units of Health and Safety Instruction

1. Health (3 Quarters, 7.5 Units)
2. Driver's Education (1 quarter, 2.5 units)

10 Units of Foreign Language/Fine Arts Instruction: (two semesters)

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| 1. Spanish I | 5. Art I |
| 2. Chamber Singers | 6. Drama |
| 3. Concert Choir | 7. Interior Design |
| 4. Band | |

20 Units of Physical Education Instruction

1. PE is a required class during the 9th grade (1 year, 10 units)
2. The second year of PE may be taken anytime during the next three years (1 year, 10 units)
3. 2nd year options include: regular PE, *Sports fitness, weight training, cardio-kickboxing*

Additional Graduation Requirements

1. Passing Algebra I
2. Passing the California High School Exit Exam (CAHSEE)
3. Completion of the Senior Project
4. Completion of the Senior Portfolio

TOTAL SUBJECT REQUIREMENTS FOR GRADUATION.....160/170
TOTAL ELECTIVE REQUIREMENTS FOR GRADUATION..... 95/85
TOTAL UNITS REQUIRED FOR GRADUATION.....255 units

Earning a diploma, like life, requires planning, effort and persistence!!

EXTRACURRICULAR AND CO-CURRICULAR ACTIVITY CODE

The Governing Board recognizes that extracurricular and co-curricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and co-curricular activities (including FFA, all Glenn County Fair activities, CSF, Leadership class, after school band/choir/drama performances, work permits, school trips, sports, dances etc.) without compromising the integrity and purpose of the educational program. For all sports programs, students must be committed to "Victory with Honor".

Any student who desires to earn the privilege of participating in Orland High School extracurricular and co-curricular activities must abide by this code and any other published rules of the school or organization. This code is in effect on the way to or from the activity and during all hours of the activity. By participating in OHS sports programs students and parents give consent to the random drug testing of athletes as outlined in school board policy.

The provisions of this code are:

1. For students to be able to participate in extra-curricular programs only (including Glenn County Fair): A student must maintain a grade point average of 2.0 or better each quarter, earn at least 20 units of credit each semester and be on track to graduate to remain academically eligible. When a quarter grade and semester grade are different, the semester grade is to be used. A 2.0 G.P.A. calculated on the prior semester, is also required of students entering from the eighth grade. The principal may place a student on probation. The process includes an application from the student and the development of a satisfactory contract. The probation period may be no longer than the end of the next quarterly grading period. A request for probation may be granted only one time in grades 9-12. Summer schoolwork may be used for eligibility purposes in order to mitigate a C, D, or F grade (pending recommendation of counselor and space in the class). A maximum of ten (10) credits earned in summer school may be considered for eligibility.
2. For extra and co-curricular activities, items 2-9 apply: If suspended for any of the following regulations, the student will be suspended from game play. The administration will determine the length of suspension based on the severity of the offense. This suspension could involve missing up to 9 weeks (multiple seasons if applicable), removal from the team or other appropriate consequences: Alcohol and/or controlled substances (EC 48900-c,d,j), violence/fighting (EC 48900-a1-a2), weapons (EC 48900-b), stolen property (EC 48900-e,g,l), harassment (EC 48900.2 and 48900.4), hate violence (EC 48900.3), vandalism (EC 48900-f).
3. If suspended for education codes or violations not listed in #2 above, the student must forfeit the next scheduled game/event after they return from their primary suspension. Note: students are not allowed on the main campus (including as a spectator) during the days of a primary suspension.
4. A student may not participate in any event/game/activity/dance etc. if:
 - a) The student cuts any class period or is truant during the day of the event.
 - b) The student does not dress or participate in PE class the day of the event ("dress cut").
 - c) The student has any un-served or "Late" detentions.
 - d) The student fails to behave in an appropriate manner.
 - e) The student is sick during 3 or more classes (a half day) during the day of the event. (With a doctor's note, the administration may evaluate individual circumstances)
 - f) The student is on the Hold List.

Note: In some cases, depending on individual circumstances and time frames, administration may grant coaches or advisors latitude upon which game/event must be forfeited by the student.

5. Additional rules may be formulated by a coach or advisor, but must be approved by the principal, and then published and shared with participating students.

6. Suspension from a team does not prohibit a student or athlete from being a spectator at games or events (unless the game or event falls on the actual day the student was suspended from school.) However, the student may not “suit up” for games, or sit on the bench with the team while on a disciplinary athletic suspension. A student suspended from athletics or activities may only ride with the team/class if the bus leaves after school gets out; they are not to miss class for a game or event they will not be participating in.

7. A student who fails to finish the season due to quitting or disciplinary removal shall forfeit any athletic letter, team/squad award, team picture, all-league honor, and will not participate in any awards presentation ceremony for that season. The student may also face limitations when attempting to participate in the next sport (contact the Athletic Director for more info). If a student must leave the team for medical, family or other valid reasons, the student and parent must fill out a “Notification of Intent to Withdrawal form” and submit it the Athletic Director prior to missing the first game/event. The form will be evaluated by school personnel and ramifications from the withdrawal (if applicable) will be indicated on the form. A copy of the finished form will be presented back to the student in a timely fashion.

8. When a student quits an activity during the season, the coach/advisor will not give the student a release until all equipment and/or uniform belonging to the school is returned. Without a release, the student cannot begin a new sport and may also face other limitations until all equipment is returned or fees are paid.

9. A student may submit a typed “appeal” letter to the Athletic Director or Principal requesting a reduced sports or activities suspension. The letter should include an explanation of how the student could have handled the situation differently, how he or she plans to avoid future suspensions, how he or she plans make amends to his or her victim (if applicable) i.e.: additional letter of apology to victim. The appeal should also describe what they have learned from the situation. A review committee including the Assistant Principal, Athletic Director (or appropriate advisor) and one teacher will meet to make a written, confidential recommendation to the Principal. The Principal will then decide the final duration of the suspension. Any further appeal is with the superintendent, as per board policy and Education Code.

RESPONSIBILITIES OF STUDENTS

A positive learning environment is free from unnecessary disruptions and distraction. An educated person understands the need for rules and structure in a democratic society. The Governing Board of the Orland Unified School District believes that student behavior is considered appropriate when students are:

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| 1. Diligent in study | 6. Punctual |
| 2. Neat and clean | 7. Attending classes |
| 3. Careful with school property | 8. Verbally polite |
| 4. Respectful towards teachers | 9. Honest |
| 5. Courteous to other students | 10. Knowledgeable of rules |

The pages that follow offer a sample of Orland High School’s basic rules, laws, policies, and procedures relating to the expected conduct of students at Orland High School. School board policy is available for

review at the district office. Students who violate school rules will be subject to appropriate disciplinary measures.

FAILURE TO KNOW OR UNDERSTAND SCHOOL RULES DOES NOT EXCUSE A STUDENT WHO VIOLATES THE RULES.

DRESS CODE

Students are expected to come to school in appropriate school clothes, which do not in any way distract other students from the educational process. All students shall be required to show proper attention to personal cleanliness, hygiene, and modesty while at school. The student's general appearance while at school should not attract undue attention nor cause embarrassment to either the wearer or others. If a pupil's appearance or dress causes any type of disruption or distraction, they may be asked to remedy the problem. California courts support reasonable, clear school regulations governing the appearance of students. (see CAC, Title 5, section 302 for further details). Additionally, the district recognizes the importance of appropriate dress and grooming as a career skill since most jobs require appropriate dress.

If available, a student may change into appropriate clothing provided by the school. If clothing is not available, the student may call home for assistance, but may not leave school during class time to change. If the clothing violation cannot be resolved, the student will remain in the office for the remainder of the day and must do all assigned class work. Time away from class due to a student's decision to violate the dress code can be recorded as an unexcused absence for the time missed.

Students violating the dress code will face appropriate disciplinary measures. Notes will be made on the student's discipline record to track warnings and/or violations. Repeat offenders will be considered to be in *defiance* of school policy and appropriate disciplinary action shall be imposed, up to and including suspension.

General Dress Code Rules

The following apply to all clothing articles: No clothing that depicts or promotes drugs, alcohol, tobacco, or conveys the inference of drug use or illegal activity is permitted. No clothing decorated with inappropriate words, pictures or slogans are allowed. No clothing with pictures, words or symbols referring to weapons, violence, gangs, sex or sexual innuendo are allowed. Fish net clothing is not permitted, including on top of other garments. Final decision upon the appropriateness of attire lies with the school administration.

HATS

1. Hats and other sun protective clothing are only permitted outdoors during the school day.
2. Hoods must be down while in class
3. Hats with any type of bill or visor must be worn with visor/bill facing forward.
4. No inappropriate words, pictures, or signs allowed on hats.
5. Bandannas (or hair ties etc. that resemble bandannas) of any color are not permitted.
6. Hair nets are not allowed at school.

JACKETS/COATS/SWEATERS

1. Windbreakers, coats, or jackets may have hoods; however, hoods must be down when in class.
2. All garments must fit properly - no more than one size too large or one size too small.

TOPS/SHIRTS

1. Tops must have two shoulder straps that are part of the top; straps from undergarments are not to show. This holds true even if the student is wearing a sweater or jacket over the top.
2. No half-shirts, half-blouses, tube tops, fishnet shirts, or any type of low-cut blouses are allowed. "Low cut," means no more than three inches (approximate size of a business card) below the collarbone.
3. The stomach/midriff area may not be exposed when walking or sitting.
4. Any top that causes a distraction to students or staff may result in action to remedy the problem.

PANTS

1. Pants must not drag on the ground and may not be excessively baggy. The pant leg bottom should not be able to cover the entire shoe.
2. Pants must not be so overly large or overly tight as to draw undue attention.
3. Pants must be worn above the hips and be able to stay at hip level while walking, even if covered.
4. Undergarments must not show due to pants that are too large.
5. Pants must not be excessively frayed, tattered or torn.
6. Pants cannot be pinned, stapled, glued, taped, wired, or in any way affixed to the shoe.
7. Tongues of belts must be tucked into belt loops.
8. Pajama pants or other "bed time" clothing are not to be worn to school.
9. No fish-net stockings are permitted, including when on top of other garments.

SHORTS/SKIRTS/DRESSES

1. Shorts, skirts and dresses with slits may be worn but must be of reasonable length that shall be defined as no shorter than the fingers when the arm of the student is held straight down. On dresses with slits, the top of the slits must also conform to the length rule.
2. Shorts and/or pants must be not so tight or loose as to create a distraction (as determined by teacher and/or staff and administration).

SHOES/FOOTWEAR

1. Appropriate and safe shoes must be worn at all times with shoelaces in all holes, tongues in, and all buckles used.
2. Pajama slippers are not to be worn in school.
3. Closed toed shoes must be worn in shop classes and during science labs. Slippers are not allowed.

UNDERGARMENTS

No undergarments may be showing at any time. This includes bra-straps/sports bra's, boxers etc. No lingerie (an "undergarment" by definition) or garments that resemble lingerie are allowed.

JEWELRY/ACCESSORIES

1. Make-up, jewelry, and other accessories must not be so excessive as to create a distraction at school.
2. Spikes and chains are not allowed on clothing.
3. Jewelry with inappropriate symbols is not permitted.

GANG ATTIRE/CLOTHING ETC.

No gang-related colors, symbols, or paraphernalia may be worn. Such items include, but are not limited to, long belts, bandanas and beanie hats. Wallet chains are not permitted to show while on campus. Clothing with specific numbers, symbols, pictures deemed inappropriate by administration are not permitted on campus. Bandana's of any color may not be worn or displayed at any time.

DRESS UP DAYS

For certain events such as homecoming, senior servant day etc, limited exceptions deemed acceptable by the administration may be made to the dress code. This exception does not apply to undergarments, which must not show. However, if at any time the dress causes excessive distraction to students, teachers or classroom staff, the dress must be remedied.

DISCIPLINE OF STUDENTS

The Governing Board believes that one of the major functions of the public schools is the preparation of youth for responsible citizenship. The district shall foster a learning environment that reinforces the concepts of self-discipline and the acceptance of personal responsibility. Students are expected to progress from being adult-directed to becoming self-directed individuals.

The Board recognizes that not all students will adhere to district rules for appropriate behavior. Support services are available, but students and parents must understand that for continued violation of school rules, or for certain major offences (usually related to violence), inadequate attendance, or failure to progress academically, the student may be transferred involuntarily to an alternative education program such as North Valley Continuation High School, Community Day School or Independent Study. Corporal punishment shall not be used, but the use of *reasonable* and necessary force by an employee to protect themselves or other students, or to prevent damage to district property shall not be considered corporal punishment.

SUSPENSION AND EXPULSION

Students may be subject to suspension and/or expulsion and/or arrest for committing any of the acts listed below (or any other pertinent education codes not listed):

1. **EC 48900 (a1)** Caused, attempted to cause, or threatened to cause physical injury to another person.
2. **EC 48900 (a2)** Willfully used force or violence upon the person of another, except in self-defense.
3. **EC 48900 (b)** Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.
4. **EC 48900 (c)** Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
5. **EC 48900 (d)** Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
6. **EC 48900 (e)** Committed or attempted to commit robbery or extortion.
7. **EC 48900 (f)** Caused or attempted to cause damage to school property or private property.
8. **EC 48900 (g)** Stolen or attempted to steal school property or private property.
9. **EC 48900 (h)** Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.
10. **EC 48900 (i)** Committed an obscene act or engaged in habitual profanity or vulgarity.
11. **EC 48900 (j)** Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
12. **EC 48900 (k)** Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
13. **EC 48900 (l)** Knowingly received stolen school property or private property.
14. **EC 48900 (m)** Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm.
15. **EC 48900 (n)** Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
16. **EC 48900 (o)** Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
17. **EC 48900 (p)** Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
18. **EC 48900 (q)** Engaged in, or attempted to engage in, hazing as defined in Section 32050.

19. **EC 48900 (s)** A pupil who aids or abets, the infliction or attempted infliction of physical injury to another person
20. **EC 48900.2** - Committed sexual harassment as defined in Section 212.5.
21. **EC 48900.3** - Caused, attempted to cause, threatened to cause, or participated in an act of, hate violence, as defined in subdivision (e) of Section 233.
22. **EC 48900.4.** - Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that disrupts class work, creates substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.
23. **EC 48900.7.** - Has made terroristic threats against school officials or school property, or both.

A student may be suspended or expelled (and face arrest) for any of the acts listed above (as well as other board policy and/or administrative regulations) if the act is related to school activity or school attendance occurring at any district school or within any other school district, including but not limited to the following circumstances: (Education Code 48900)

1. While on school grounds.
2. While going to or coming from school.
3. During the lunch period, whether on or off school campus.
4. During, going to, or coming from any school related activity.

SEARCH AND SEIZURE

The Governing Board recognizes that incidents may occur which jeopardize the health, safety, and welfare of students and staff and which necessitate the search of students, their belongings, or their lockers. School officials may search individual students and their property when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of the district. Lockers are school property and can be searched without student permission. Any items found in a locker shall be considered to be the property of the student to whom the locker was assigned. In an effort to keep the schools free of drugs and/or firearms/explosives, the district may use specially trained non-aggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or district policy. During such K9 searches, the dogs do not come in direct contact with students; however the dogs may sniff backpacks, jackets, lockers and vehicles driven by students that are parked in the OHS parking lot or nearby. Parents and students are encouraged to ensure that vehicles and/or truck beds do not contain empty alcoholic beverage containers or left over hunting supplies such as ammunition shells as the dogs will sense these items necessitating a search of the vehicle.

WEAPONS AND DANGEROUS OBJECTS

California law and the Governing Board prohibit students from possessing weapons, replicas of weapons (including cap/BB/Air-Soft/squirt guns), or dangerous instruments of any kind on school campus, school buses, or during any school related activity. If a weapon or dangerous instrument is discovered on campus, it is to be turned in to the office or school personnel immediately. If a student knows that another student is in possession of a weapon or dangerous instrument, they are to inform school personnel immediately.

PRESCRIPTION DRUG POLICY

All prescription drugs brought onto campus must immediately be declared and brought to the office for storage. Parents must fill out a form listing the specifics of the medications to be administered, as well as times etc. All prescription drugs must be kept in the original pill bottles, and must show the student's name, date, and doctor's name etc. It is a potential felony for any student to be in possession of another person's prescription medication. Parents are to inform the school of any ongoing student health concerns on the emergency card, as well as any new information if their student's health condition or health needs change.

GANG AFFILIATION AND ACTIVITY

The Governing Board finds that street gangs, which initiate or advocate activities, which threaten the safety, and well being of persons or property are harmful to the educational process. Students participating in any type of gang display or activity are directly creating an unsafe environment to other students who must come to school according to California State law. Throwing signs, using hand signals, gang style clothing, displayed numbers, jewelry, accessories, books, shoestrings, buttons, belts/buckles or manner of grooming which implies a membership in a gang creates a danger to other students and is prohibited on campus. Any incidents involving initiations, hazing, intimidations or gang related activities of such group affiliations will be investigated, and appropriate disciplinary action (including arrest) will be taken. Any student wearing, carrying, writing or displaying gang paraphernalia, numbers, bandannas etc., or making gestures which symbolize gang membership, or causing an incident which affects another student's attendance or school work shall be referred to police for gang documentation. Repeat or first time offences are subject to disciplinary action, up to and including suspension, expulsion, and/or involuntary transfer to an alternative campus.

HARASSMENT, DISCRIMINATION, BULLYING, HAZING

Our school will be free from harassment, discrimination, bullying, and hazing. This includes but is not limited to: harassment of any grade level or age of students, ethnic group, religion, gender, color, race, sexual orientation, national origin and physical or mental disability. The Governing Board and education code 48900 prohibits the intimidation, harassment, hazing or retaliatory behavior against any group or individual student. Students who harass, bully, or haze other students shall be subject to appropriate school discipline, up to and including suspension/expulsion, and may be liable for damages in private legal action. Students who intimidate or threaten a witness (a potential felony) face suspension and possible arrest. Any student who feels that she/he is being intimidated, sexually harassed, bullied, hazed or discriminated against in any way must **IMMEDIATELY** tell a teacher, administrator or any school personnel. Our school also has an **anonymous tip line that students may call to report any of the above-mentioned incidents or others at 865 1210 x 610**. Please contact OHS administration or phone the District Office with any other complaints at 865-1200.

TOBACCO USE

In addition to suspension and/or other appropriate disciplinary consequences, any student found to be using or in possession of tobacco, or tobacco products will be referred for mandatory tobacco education classes. These classes are mandatory, and are a part of the student's suspension. Students may also be given a "quit kit" which includes literature and provides concrete steps to help break an addiction to tobacco.

The tobacco education program is run in conjunction with the Glenn County Office of Education. It can help students get the skills they need to either quit using tobacco, or never start in the first place. The classes are open to all students. Pregnant teens or teens who may already be parents have priority and are strongly encouraged to participate in the program.

DETENTION/WORK DETAIL

1. Students may be assigned detention or work detail for up to one hour per day after school, during break or lunch.
2. It is the student's responsibility to notify his/her parent/guardian of the detention and its due date.
3. Students have five (5) school days (or one calendar week) to serve the detention.
4. Students are given these five days to make arrangements for alternate rides home, or to modify work schedules etc. Work, sports, practice, etc. do not "excuse" a student from serving detention.
5. Students should not wait until the last day to serve their detention and then claim an emergency.
6. If student does not serve detention within five (5) school days, the student may be suspended, AND must still serve the original detention. Repeated offences will result in longer suspensions.

7. Administration will sometimes send “detention reminder” slips as a courtesy; however, students must not count on receiving one, and failing to receive this additional reminder is not an excuse for failing to serve.
8. Refusing to sign the original detention notification slip does not excuse a student from serving the detention, and may result in the detention being doubled (teacher or administration discretion).
9. On most occasions the school automated dialer will be enabled and call the student’s home to notify parents of the detention.

REFERRALS

For more serious classroom misconduct, a teacher may fill out a referral form when sending a student to the office. Teachers may also use referrals when detention or other means have not proved to be a successful deterrent for lesser offenses. Students written up on a disciplinary referral may face more severe consequences than just being removed from class or being issued a detention.

DETENTION ROOM RULES

1. The detention room number will be listed in the Daily Bulletin. Students are responsible for knowing the location of detention. Not knowing where detention is not a valid excuse for showing up late for detention.
2. Students must arrive at the detention room no later than six (6) minutes after the last bell of the day.
3. Students must arrive with schoolwork or appropriate reading material.
4. No talking is allowed and teachers may assign seating.
5. If student's behavior is unacceptable, the student will be kicked out of detention, and the detention must be repeated. If this occurs on the last day the student had to serve, it will be listed as a “failure to serve”, resulting in a suspension.
6. All teacher directions must be obeyed. Teacher may assign extra detention.

TIME OUT ROOM

Any student who is kicked out of class for any reason must immediately go to the time out room, sign in on the clip board, and fill out an Incident Report related to the incident that got them sent out of class. Students who fail to go to the time out room may be suspended for willful defiance (EC 48900k). A student may not leave the time out room until they have presented the Vice Principal or Campus Supervisor with a fully completed Incident Report. Once in the time out room, quiet work is expected. If the student does not have work, it will be provided and must be completed before leaving for the next class. Students who show a pattern of getting kicked out of class (usually three or more times) can be suspended for defiance. **Students are not permitted to use their I Pods or cell phones in the time out room.**

POLICE ON SCHOOL CAMPUS

Certain student actions violate both education codes and police penal codes. When students violate penal code, school administrators can call the police for appropriate follow up. When police come onto campus to follow up on violation of penal code, administration will make efforts to inform the parent/guardian in a timely fashion. For more information on police/student interaction, please contact the Orland Police Department.

ATTENDANCE OF STUDENTS

The Governing Board believes that regular attendance plays a key role in student achievement. Good habits of attendance will help in future employment. Regular class attendance and participation is necessary to achieve passing grades and receive full credit. Parents/guardians are legally obligated to send their children to school as provided by state and federal law.

EXCUSED ABSENCES

For an absence to be legally “excused” it must fall within board guidelines and the school attendance clerk must be notified by a parent or guardian within three (3) calendar days of the absence. Board policy also states that a parent/guardian may only “excuse” a student for illness on ten (10) days during a school year. Each absence for illness beyond ten days (40 class periods) will require a doctor note in order to be “excused”. Parents/guardians are encouraged to make dental or doctor visits after school hours or when school is not in session.

Extended student absence may be excused, with prior approval of Principal, for the following reasons:

1. Appearance in court
2. Funeral of immediate family member
3. Religious holiday or retreat
4. Employment interview or conference
5. Written request from parent for justifiable personal reasons

UNEXCUSED ABSENCES & THE ATTENDANCE IMPROVEMENT PROGRAM

1. Absences, full day or partial, will be recorded as “unexcused” if not excused within 3 days.
2. If a student has 3 or more unexcused 30 minute time periods on his/her record, they are considered “Truant” according to state law. Truant students will be entered into the Attendance Intervention Program (AIP) in an attempt to improve attendance.
3. Truant students and their parents must sign a school site AIP contract where they acknowledge the truancy, and agree to cease subsequent unexcused absences.
4. Continued absences or violations of the school site AIP contract will result in the student being classified a “habitual truant” and site based disciplinary measures, including detention, loss of privilege and or suspension.
5. A violation of the AIP contract may result in being contacted by the district Truancy Officer. The Truancy Officer may refer the case to the District Attorney for possible prosecution.
6. PER THE NEW GLENN COUNTY ORDINANCE (#10.38.020 subsection A of the Glenn County Code) Truant students may BE ISSUED A CITATION AND REQUIRED TO APPEAR IN GLENN COUNTY SUPERIOR COURT WITH THEIR PARENTS TO EXPLAIN THEIR TRUANCY. RECENT (WINTER/SPRING 09) COURT HEARINGS HAVE RESULTED IN THE FORFIETURE OF STUDENT DRIVERS LINCENSE/PERMIT, COMMUNITY SERVICE HOURS, AND THE POSSIBILITY OF JUVENILE HALL FOR CONTINUED TRUANCIES.
7. Students will also loose credit for excessive unexcused absences and/or tardies (see next section).

LOSS OF CREDIT DUE TO UNEXCUSED ABSENCES AND TARDIES

Students have an opportunity to earn full credit from a class if they are punctual, have regular attendance, complete class assignments, and pass tests. In addition to potential legal consequences, unexcused absences and tardies can also result in credit loss, which can affect graduation. Lost credit can only be made up through summer school and or an admin/counselor approved plan.

	UNEXCUSED ABSENCES PER SEMESTER	CREDITS EARNED
	0 - 6	5
Note:	6.5 - 12	4
Add Four	12.5 - 18	3
(4) Absences	18.5 - 24	2
for daily period	24.5 - 30	1
	30.5 - 40	0

A Credit Loss review board may be appointed by the Principal to consider the appeal of lost credit. To appeal lost credit, a parent/guardian must submit a written request to the Principal within ten (10) school days after the loss of credit is recorded. The appeal should include all applicable dates/times of absence, and corresponding doctor's notes, or verification of appointments etc. The Principal's decision is final.

TARDIES

Students are expected to be on time. Punctuality is a very important employment requirement. Tardies cannot be excused by parent/guardian except for serious, emergency situations only (admin discretion).

1. Students arriving at class more than ten minutes late will have that period count as "unexcused" and must check in through the attendance office.
2. Upon a student's 4th tardy (and all subsequent tardies for the duration of the semester) a student shall be assigned one hour of detention or work detail. Further tardies may result in credit loss, detention, Saturday school, EAC placement and referral to the district AIP board.
3. Two tardies under ten (10) minutes count as one "unexcused" absence, which counts toward credit loss.

WRITTEN APPROVAL TO LEAVE CAMPUS DURING THE SCHOOL DAY

1. Students must always "check out" with the attendance clerk prior to leaving campus. This is valid when leaving campus at any time other than lunch.
2. Students must obtain the yellow "Permission to Leave Campus" pass to show to administration, teachers, police or any others who may question why the student is leaving campus, or currently away from campus. This pass will only be issued after parent contact is made, or a note is presented.
3. If the student is sick and stays home after lunch, the parent must call the school immediately.
4. Students may not leave campus during breaks.
5. Students who leave campus without checking out of the office will receive appropriate disciplinary measures.

GRADING

A significant part of a student's grade will depend on regular attendance and class participation. Some work cannot be "made-up". Students who have medical or other issues that prevent regular attendance are encouraged to seek acceptance into the Independent Study program as regular classroom teachers normally will not be asked to continuously prepare and grade late or missed assignments. Grades "A-D" earn credit, an "F" grade or 'Fail' receives zero credit. Students can also receive citizenship marks on their report cards. These marks indicate additional communication to parents and are often used by administration for granting awards etc.

OTHER ISSUES REGARDING GRADES

1. Advance Placement: Because of the extra work involved, the evaluation system shall be weighted to reflect the more rigorous nature of these courses. Grade points will be one (1) point higher for Grade Point Average.
2. Repeated Classes: pending room in the class and permission from a counselor, a student may repeat a course in order to raise her/his grade. The student shall receive credit only for taking the course once. Both grades received will be entered on the student's transcript.
3. Students must earn at least a 2.0 or C grade point average in order to participate in extracurricular activities.
4. Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall communicate with parent/guardian. This is usually done on school progress reports; however some teachers may call home or send an extra note. Parents are encouraged to call and/or email teachers regularly if they desire extra communication between themselves and teachers. Please stop by the OHS office for a list of teacher phone numbers and email addresses.

MAKEUP WORK

Makeup work will only be available for students with excused absences (including suspension). Some class assignments will not be possible to makeup, such as class discussions, activities, labs, etc. Therefore, both grade and credit may suffer due to excessive excused absences. Students must complete makeup work within the same number of days they were absent. For example, if a student is absent on Monday, they come to class Wednesday and find out what was missed, then both Monday's and Wednesday's work are due on Friday (individual classroom policies may vary). For students who are truant (absent without a legal excuse), makeup work will not be accepted.

CLASSROOM PERFORMANCE AND HOMEWORK

At the high school level, students are encouraged to take responsibility for planning, completing class assignments, and seeking help if needed. After school tutoring is available upon request and students can also seek additional help during advisory class. Parents are encouraged to make regular calls, send emails or request parent teacher conferences if their students are doing poorly in class. Classroom teachers often give individualized attention to struggling students. However, it is important to remember that each teacher has 120-180 students on his or her caseload. The primary method teachers use to communicate problems in class are *progress reports*, which are mailed out between each formal grading period. Parents are also encouraged to call a student's counselor to request additional individualized attention. Teacher email addresses and phone # extensions are available in the main office and on the schools web page at www.orlandusd.net.

USE OF ORLAND HIGH SCHOOL RESOURCES

COMPUTERS

All Orland High School students are given a computer account, with file storage space on the school's server. It is expected that all student computer use will be for educational purposes **ONLY**. All students and parents/guardians are required to read and sign the Student Acceptable Use Agreement that outlines the conditions under which a student may access the Internet and use school computers.

Computer Rule Highlights (refer to your Acceptable Use Agreement for details):

1. No downloading games, screen savers, or other un-approved applications.
2. No playing "online games" or visiting Chat rooms.
3. No accessing social networking sites such as but not limited to "MySpace" and "Face Book" etc.
4. No personal Email such as but not limited to hotmail, yahoo etc. except under direct supervision of a teacher for a specific class project.
5. No attempting to view, send, or save pornographic or other inappropriate content.
6. No using another student's account or letting other's use your account.
7. No "Proxy Servers" or attempting to bypass blocked WebPages.
8. Never give out your username/password.

Violations of the contract will result in the loss of Internet privileges as well as other appropriate disciplinary measures. Students that use another student's account when his or hers has been disabled for disciplinary reasons will face suspension for Willful Defiance (EC 48900 k).

MEDIA CENTER

The media center is a place of serious study and research by students and faculty. Students must respect the right of others to have a quiet place to work. The media center is usually open from 7:30 a.m. to 4:00 p.m. each school day. Students who fail to follow media center rules will be asked to leave, and may face further disciplinary action.

1. Students must have a written pass to enter & must sign in/out at the front desk.
2. Books etc. should be checked out prior to the ten-minute bell.
3. No food/drinks or chewing gum allowed.
4. No loud talking. Please conduct all business quietly.
5. No more than four people at each table & two people at each computer.
6. You must take a Media Center Hall pass & sign out for bathroom etc. trips.
7. No “hanging out” in the hallway next to the library.
8. No students are allowed out of the back library doors. These doors are for emergency exit only.
9. Only media center staff is allowed behind the checkout desk.
10. Photocopier use is by permission only; personal copies must be pre-approved and cost 5cents/page
11. You must get permission from the librarian prior to using computers, copier, printers etc.
12. No games allowed on school computers. OHS educational activities only.
13. No Personal CD's in computers. Diskettes for word processing are available.
14. No downloading or installing of any software on the computers.
15. No entering or exiting adjacent classrooms #2 & #3 etc. unless with a teacher.

CAREER CENTER

1. Must have a pass from a teacher, and clearance from Career Center Advisor to use the career center.
2. Make reservations one week prior to coming to the career center.
3. NO food, drinks or gum in career center.
4. NO loud conversation allowed in career center room.
5. OHS faculty, administration, and staff have priority in the career center.
6. No games, music CD's, or personal use of career center equipment.
7. No downloading or installing of any software on the computers.
8. Students will obey all requests from career center staff.
9. All student “Acceptable Use Policies” apply in the career center.

LOCKERS

Every student at the school may have a locker. This locker is school property and is loaned to a student for storage of books and other materials. You are responsible for the privacy of the locker combination. Do not share it with anybody! You are also responsible for everything found in your locker. Your locker should be locked at all times. Because the locker is the property of the school, it is subject to search.

STUDENT PARKING LOT PRIVILEGE & RESPONSIBILITIES

Using the student parking lot is a privilege that will be revoked if students violate the following rules, laws, and/or common-sense safety precautions in the parking lot. Students must be supervised while on school premises, for this reason students are not allowed to loiter or stay inside cars while parked in the lot. Trips to cars must be quick, for pick up or drop off only. The pick up/drop off privilege will be revoked if loitering in cars or the lot becomes excessive or supervision becomes difficult. Students must obtain an OHS Parking Permit to be able to park in the student parking lot. Students may obtain this pass from the campus supervisor in the front office.

1. Students may not park in spaces marked for handicapped, or the lined spaces next to them.
2. The legal speed in California parking lots is 5 MPH.
3. Many accidents occur in parking lots: students must drive cautiously as other students may be about or in transit.
4. Students may not park in spaces marked for faculty or other staff.
5. Lockers are available; students should not need to use cars as lockers.
6. Students may enter only at the north driveway marked ENTER.

7. Students may exit only at the south driveway marked EXIT.
8. Students must give all pedestrians the right-of-way.
9. Students must exit properly, taking turns alternately every other car.
10. Students must not spin tires when exiting or driving near campus.
11. Student cars that are illegally parked/ left overnight may be towed.
12. Students park at their own risk and must lock their cars.
13. School district is not responsible for theft or damage in the lot.
14. Students may not play loud or vulgar music in the school parking lot.
15. Students and parents are encouraged to ensure that vehicles and truck beds are free of items that can be unintentionally brought to school such as residual hunting & camping equipment, bullet shells, cans etc. Many items constitute a danger to other students.
16. The driver of the car is legally responsible for the contents of the vehicle.
17. Drug dogs will periodically be used in the parking lot to ensure drugs/firearms/explosives and other dangerous objects or materials are not on campus.
18. Students driving on a provisional license cannot carry other passengers in their cars. OPD has requested that school personnel call them if provisional license holders are seen carrying passengers.
19. By parking in the parking lot, students are submitting to a search of their vehicle, with or without cause (Vehicle Code Section 21113).

BUS CONDUCT

Riding an Orland Unified School District bus is a privilege, and appropriate behavior is mandatory when preparing to ride, riding, or exiting the school bus. Distractive, unruly or defiant behavior will result in the potential loss of bus privileges. Because one student's behavior can directly affect the safety of others, the following regulations apply at all times, including school activities and trips. The bus driver is in charge of overall safety on the bus and therefore, his/her decision related to any safety issue is final.

1. Riders must obey the instructions and directions of the driver at all times.
2. Riders must arrive at the bus stop on time & wait for the bus in a safe place.
3. Riders must enter the bus in an orderly manner and go directly to their seats.
4. Riders must stay in their seat while the bus is moving.
5. Riders shall not obstruct the aisle with their legs, feet, or other objects.
6. Riders shall remain seated until the bus stops, and only then enter the aisle and go directly to the exit.
7. Riders should be courteous to the driver and to other passengers.
8. Because serious safety hazards can result from noise or behavior that distracts the driver, loud talking, laughing, yelling, singing, whistling, scuffling, throwing objects, smoking, eating, drinking, standing and changing seats is not allowed, and may lead to disciplinary action.
9. No part of the body, hands, arms or head should be put out of the window.
10. Nothing should be thrown from the bus.
11. Riders shall help keep the bus and the area around the bus stop clean. Riders shall not damage or deface the bus or tamper with bus equipment.
12. No animals are allowed on the bus without advance permission from the principal or designee.
13. Riders should be alert for traffic when leaving the bus.

Riders who fail to comply with the above are subject to disciplinary action. In all instances of misconduct, the rider and his/her parent/guardian shall be given notice and warning. In the case of a severe violation or repeated offenses, the rider may be denied transportation for a period of time determined by the administration, up to the remainder of the school year.

OFF CAMPUS LUNCH PRIVILEGE

With written parent permission and school approval, a student may leave campus for lunch. If students misbehave in any way while off campus during lunch, this privilege may be revoked. Students who return late or have unexcused absences after lunch may have their open campus privilege revoked. Students who demonstrate an inability to act responsibly when unsupervised, or violate other school rules, either on or off campus may have the privilege revoked. Common examples that lead to temporary or permanent loss of open campus privilege include but are not limited to: after lunch tardies/cuts, excessive speed or reckless driving, and littering while off campus.

HALL PASSES

Visible hall passes are required whenever classes are in session and a student is out of class for any reason, e.g., library, restroom, counselor, and errands for a teacher etc. Students appearing in the office without a hall pass, or found in the halls w/out a pass will be sent back to class to get a pass.

SPEECH AND EXPRESSION

Students are prohibited from making any expressions or distributing or posting any materials which are obscene, libelous, slanderous, or which demonstrably incite students to commit unlawful acts on school premises, violate school rules, or substantially disrupt the school's orderly operation. Behavior by a student, in class or out of class, which for any reason materially disrupts class work or involves substantial disorder or invasion of the rights of others, is not immunized by the constitutional guarantee of free speech. Any student or adult wishing to post flyers or display information at school, (including the school's web page) must first submit the item to OHS Administration for prior approval.

FOOD & DRINKS

Students may not have food, drinks or snack items in the classrooms. Gum is not permitted in classrooms. Exceptions will be special activities or meetings that are under the supervision of an Orland High School staff member.

ELECTRONIC DEVICES

Cell phones, I-pods, hand held games or other electronic devices are not allowed during class time anywhere on the OHS campus. Currently, these devices will be allowed ONLY before and after school, during break, passing periods, and lunch. Due to school distraction and the risk of theft, OHS strongly recommends that students not bring electronic devices to school. If used in class the following consequences will occur:

- 1) 1st offence – device confiscated and cannot be picked up until after school.
- 2) 2nd offence – device confiscated and can only be picked up by parent/guardian after school.
- 3) 3rd offence – device confiscated and student will be suspended for willful defiance Ed.Cd 48900k.

When in class all cell phones must be turned off, the “vibrate” feature can also be a class disruption. The school is not responsible for the loss or theft of any item brought to school, including items that were confiscated by school personnel. Do not expect high priority from OHS administration in the effort to recover lost/stolen items such as I-pods, games etc that should not be brought to school in the first place. Students are not to use phones or other electronic devices when going to/from the bathroom or other hall trips during class time. If a student wishes to call a parent during class time, they must first get teacher permission to leave, and then make the call in the office.

GAMBLING

Any form of gambling or other illegal exchange of money is not permitted at school or at school activities.

EXCESSIVE PUBLIC DISPLAYS OF AFFECTION

All students must attend school according to California state law. Students who come to school to receive an education and training for the world of work should not be forced to witness excessive public displays of affection. Our campus is a work site, save the PDA's for another time or place. Displays of public affection beyond handholding are unacceptable. Students will be warned, and then further displays will result in parent contact, detention and/or further disciplinary action.

LOITERING/TRESPASSING

Students from one Orland Unified School District campus are not allowed on another campus without a written note from a representative of his/her school. A student must have "reasonable school business" to visit another campus. Trespassing at a school other than ones own is punishable by a suspension, as well as by fine from police. Similarly, any person visiting OHS that is not an enrolled student must have legitimate school business and must immediately check in to the office to request a visitor's pass.

FALSE ALARM

Students are not to tamper, pull, or touch the fire alarms. Tampering or destroying fire protection equipment is a misdemeanor and will result in suspension and/or arrest. (Ed Code 48900k, Penal Code 148.4).

SCHOOL SAFETY

All students should be aware of common safety practices. Students should report any unsafe conditions or to their teachers without delay. Students should immediately tell a teacher or other school personnel if they see any adults or students from other schools on campus. Students must follow all safety rules for each class. Classes such as science, woodshop, auto shop and welding require a special safety test. Students who cannot pass the safety test will not be permitted to participate in the activity. School safety drills (fire, earthquake, and code blue) occur once each per semester. Students must be on their best behavior during drills, and follow all directions of school personnel.

WORK PERMITS

All people under eighteen (18) years of age must have a work permit to work and be legally employed. Once a student receives a job offer, they are to pick up the application for a work permit in the office. These permits will not be issued for students who are truant and/or are not doing adequately in school. Work permits may be revoked at any time if the attendance and schoolwork of the students is unsatisfactory. Students may be required to show weekly academic progress reports and demonstrate perfect attendance in order to maintain a work permit.

INSURANCE

The school district does not carry medical, hospital Insurance for injuries received at or near the school or its activities, nor for damage or loss of personal property. This means parents are responsible for the medical bills if your child gets hurt during any school activates. For students involved in sports or after-school activities, California law requires that a student have insurance. If your family does not have insurance, you can purchase student accident insurance through the school district. These forms may be obtained from the office. Additional low cost health insurance may be available through the California Healthy Families website at www.healthyfamilies.ca.gov. You may also purchase accident and health insurance through Myers-Stevens & Toohney & Co. Inc. at 800-827-4695.

CHANGING CLASS SCHEDULES

Counselors are available to discuss student class schedules. Once school has begun, changes will be made only for serious reasons. For example, schedules will not be changed because:

1. Student is failing
2. Anticipated grade is too low
3. Student does not like teacher
4. Student has poor attendance
5. Other activities require extra time
6. Class is harder than expected
7. Student is not motivated
8. Student has not submitted homework

Changes in a student's class schedule will be made during the first week of school with the following factors being considered:

- a. graduation requirements
- b. teacher recommendation
- c. scheduling conflicts
- d. class size

In order to change a class, a conference between the counselor and student, teacher, and/or parent must occur. A *Course Change Conference Form* is issued to the student following the approval of the counselor, appropriate signatures are gathered, and the completed *Course Change Conference Form* is returned to the counselor. A class change form is issued to the student, signed by teachers and returned to the counseling office. After the first week of each semester changes will be made only in unusual and very special cases.

A grade and credit will be posted to the transcript for any class changed after the first eighteen instructional hours. Changes during the spring semester follow steps 2-4 and will be made only for students to meet graduation requirements or by teacher recommendation.

STUDENT FEE'S & THE "HOLD LIST"

If textbooks, library books, sports equipment, shop fees, or other school related fines or charges are not returned or paid for, the student's name will go onto a "Hold List". For unpaid fees, the district may withhold privileges or documentation from a student, or refer unpaid fees to police or appropriate agencies. The student may not be able to participate in athletic contests/activities/dances/graduation ceremonies, etc. if fees are due. The student may also need to serve an after school detention for failure to pay fines. The parent/guardian shall be legally liable to the school district for all property loaned to the minor and not returned. (Education Code 48904)

DAILY BULLETIN

The daily bulletin is usually read during the first few minutes of the first morning period. Students must pay attention to the bulletin when read in class. Specific rules and procedures about an activity or a scheduling procedure may be published in the bulletin. All bulletin announcements must be approved by a teacher, advisor, or school administrator prior to getting announced. Bulletin entry forms and copies of the daily bulletin are available in the office if a student did not hear it in class. The bulletin is also available on the school bulletin board outside the main office, and it is also posted on the school's webpage daily.

SKATEBOARDS, SKATES, BICYCLES, SCOOTERS ETC.

Skateboarding, skating, and biking are prohibited at all times on campus (including the tennis courts, parking lot etc). If other students are present, they may not be ridden on the sidewalks surrounding the campus. The only time skating/biking etc is allowed is for coming to, or leaving campus. Because of the possibility of accident to riders, other students, or damage to property such as parked cars etc., no tricks or practice is allowed on the surrounding sidewalks. They constitute an injury hazard and an insurance hazard, and the district cannot allow them. Skateboards must be stored in student lockers during all classroom hours, and are

not to be taken into classrooms. Larger lockers capable of fitting a skateboard might be available, only on a first come first served bases. The school is not responsible for lost/stolen skateboards etc.

SPECTATORS AT PUBLIC EVENTS

Spectators at events are expected to maintain high standards of sportsmanship at all times. Spectators should let the coaches coach, the players play, and referees ‘ref’ the game. Spectators should not try to influence the game by yelling during free throws, booing, using vulgar language or gestures, or singling out any one player by name or number. No loud whistling is allowed during games as it may create a distraction to players, coaches and/or referees. Because games, plays etc. are considered “school events”, inappropriate behavior can lead to disciplinary measures including detention, suspension etc. Spectators behaving inappropriately while at a game/event will be asked to leave and also face additional disciplinary measures as appropriate.

SCHOOL DANCE/ACTIVITY REGULATIONS

Students may face random, or “with cause” Breathalyzer alcohol checks going into, during or after a dance or school activity. School personnel and/or police may search a student (including his/her car) if there is reasonable suspicion the search will turn up illegal items. The student may also come in contact with a drug/alcohol sniffing dog prior to, or inside a voluntary school dance, activity, trip etc.

1. All regular school rules apply during a school dance or activity.
2. No rowdy or disorderly dancing. No “dirty” or “freak” dancing, or any dancing deemed inappropriate by dance/activity personnel is permitted.
3. Students must face each other when dancing.
4. Students cannot leave the dance/activity and return later. Any trips to a vehicle must be accompanied by a chaperone/teacher or police officer.
5. Students under the influence or in possession of illegal substances will face police arrest immediately.
6. Students must be courteous and obey all requests by supervisors & chaperons.
7. Students are not permitted to enter the dance/activity after the first hour unless prior arrangements are made with administration and/or staff.
8. Students must sign in as they enter a dance. Any student leaving ½ hour or more prior to the end of the dance/activity must sign out.
9. Students may forfeit the privilege of attending the dance/activity if:
 - a. They are suspended for any infraction listed in the sports/activity code during the week of the dance or activity.
 - b. They are on the late detention list.
 - c. They cut any classes the week of the dance or activity.
 - d. They behave inappropriately the week of the dance or activity.

GUEST PASSES FOR SCHOOL/ACTIVITIES

Any person not currently enrolled at Orland High School must have written permission from the administration to visit our campus, or attend a dance/activity. All guests/visitors must sign in and out at the office. Guest pass stickers must be worn and be visible at all times.

1. Applications for a guest pass must be returned to the office with all appropriate signatures with ample time for school officials to perform a background check on the requested guest, (no later than the end of the school day prior to the dance).
2. Guests must abide by all rules of the school/community while attending our functions. Potential guests who have been disciplinary problems in the past or who pose a threat in any way to other students or the peace of a dance or activity will not be allowed to attend.
3. Only one (1) guest per student is permitted at any one time.

4. Students who have been transferred to an alternative campus for disciplinary reasons may not “come back” to visit.
5. Guests are not permitted on field trips or school related activities.

OUSD ALTERNATIVE EDUCATION PROGRAMS

The District currently has three off-campus programs that may serve students who are not succeeding on the Orland High School main campus. Students may apply to attend any of these programs voluntarily, or they may be involuntarily transferred as per district policy. Students in any alternative education program must have official school business and a note from his/her teacher to be on the OHS main campus. They must check in at the office and obtain a guest pass immediately. Students in any alternative education program must have special permission from a teacher in writing prior to admission to any school trip/activity/dance etc. The alternative education programs in the Orland Unified School District include:

1. **North Valley Continuation High School:** Serves up to 75 students with three teachers on a closed campus. The hours are 8:45 am to 2:30 pm (some student schedules may vary). Students work on improving grades, attendance, behavior issues, graduation requirements, and passing the California High School Exit Exam. 230 credits are needed for graduation.
2. **Community Day School:** This program serves about 15 students with one teacher and one aide on a closed campus. The District or Probation Department may refer a student to this campus. The hours are 8:45 am to 2:30 pm (some student schedules may vary). Students work on improving grades, attendance, behavior issues, graduation requirements, and passing the California High School Exit Exam. 230 credits are needed for graduation.
3. **Independent Study:** This program is for students who are unable to attend school regularly due to illness or other issues. Students usually meet with the teacher each week and complete his/her schoolwork at home. 255 credits are needed for graduation.

RETURNING TO OHS MAIN CAMPUS FROM ALTERNATIVE PROGRAMS

Students may request a transfer, or be involuntarily transferred, from one Alternative Education program to another at any time during the school year. However, if a student from an alternative program requests to return to the Orland High School main campus, they must meet certain requirements that include, but are not limited to:

1. Attended the alternative program for a minimum of nine (9) weeks.
2. Attended school at least 95% with zero illegal absences.
3. Grade point average at alternative program at least 2.0.
4. Zero suspensions.
5. Zero "gang" indicators (See Board Policy/ AR5136).
6. Teacher and Principal/Director recommendation from alternative program.
7. Approval from OHS Student Study Team.
8. Written request from student and parent.
9. Earned at least eighteen (18) credits during the nine weeks.
10. Student must show behavior over time that they are able and willing to work and succeed on a large campus with 8 teachers and daily homework.
11. Students may only re-enter the high school campus at the January semester break (special circumstances may apply). After that, successful alternative program students may earn the privilege to "pre-enroll" during the spring for the fall semester.
12. Students who transfer between campuses will automatically be on a "Behavior Contract". If problems in grades, attendance, or poor behavior arise, the student will be involuntarily returned to an alternative program.